

द्वितीय पत्र :- समूह सम्बन्धी

खण्ड (क) - ३० अंक

**1. Medical records and medical records department**

- 1.1 Introduction, types and need of medical records
- 1.2 Comparison between hospital records and other health facility record
- 1.3 Filling and indexing of medical records
- 1.4 Storage and retrieval medical records
- 1.5 Processing of records and their flow
- 1.6 ICD-10 coding system
- 1.7 Medico legal aspects of medical records
- 1.8 Medical records section/ Department and its functions
- 1.9 Roles and responsibilities of medical records in hospital management
- 1.10 Confidentiality and safety of patient's information
- 1.11 Medical terminologies (suffix and prefix)
- 1.12 Medical prescriptions and other papers used for recording, reporting and patient's care
- 1.13 Different registers used in hospitals and other health facilities

खण्ड (ख) - ३० अंक

**2. Hospital based recording and reporting system**

- 2.1 Introduction and types of hospital in Nepal
- 2.2 Different sections in hospital and services provided by different level of hospital (i.e. general and specific hospital)
- 2.3 Present status, issues and problems of hospital based recording and reporting in HMIS under Department of Health Services, Ministry of Health and Population
- 2.4 Information flow chart of HMIS
- 2.5 Hospital based HMIS tools
- 2.6 Strengths and weaknesses of present HMIS

**3. Hospital based health indicators**

- 3.1 Definition, importance and characteristics of indicators
- 3.2 Hospital based health indicators (i.e. inputs, processing or monitoring, output and impact)
- 3.3 Hospital defined indicators used by MoHP
- 3.4 Utility of hospital data/information
- 3.5 Use of disaggregated information, gender statistics

खण्ड (ग) - २० अंक

**4. Health plan, policies and strategy**

- 4.1 National health policy 2048
- 4.2 Second long-term health plan
- 4.3 Periodic plan
- 4.4 Millennium development goals (MDG)
- 4.5 Nepal health sector strategy and implementation plan

- 5. Population Statistics of Nepal**
- 5.1 Major sources of population data
  - 5.2 Population censuses of Nepal
  - 5.3 Composition and distribution of population
  - 5.4 Fertility, mortality and migration of population
  - 5.5 Population growth and population projection
  - 5.6 Vital events and registration of vital events
  - 5.7 Sources of vital statistics

खण्ड (घ) - २० अंक

- 6. Miscellaneous**
- 6.1 Civil Service, Nepal Health Service Act 2053 and Regulations 2055
  - 6.2 Local Self Governance Act 2055 and Regulations 2056 (health related issues)
  - 6.3 Health care delivery system of Nepal
  - 6.4 Different divisions and centers of DoHS and MoHP
  - 6.5 Recording reporting of different diseases - EWARS, surveillance activities
  - 6.6 Spatial data and digital data
  - 6.7 Electronic dissemination
  - 6.8 Health research priorities in Nepal

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द्वितीय पत्रहरूका एकाइहरूबाट सोधिने प्रश्नसंख्या निम्नानुसार हुनेछ :

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द्वितीय पत्रका एकाई	1	2	3	4	5	6
प्रश्न संख्या	3	2	1	1	1	2